

## APPLICATION FORM – GRANTS FOR WOMEN STUDENTS

The Soroptimist Foundation of Canada annually offers several \$8,500 grants to female graduate students in Canada to assist them with university studies that will qualify them for careers that will improve the quality of women's lives. Examples include but are not limited to: providing medical services, providing legal counselling and assistance, counselling mature women entering or re-entering the labour market, counselling women in crisis, counselling and training women for non-traditional employment, and positions in women's centres.

To be eligible, a candidate must be:

1. A female, (or identifies as female).
2. A Canadian citizen or permanent resident.
3. An accepted registrant in a full-time graduate studies program (Masters or PhD) or professional program at a similar level (medicine, law) in an accredited Canadian university, **at the time of the application deadline**.
4. Pursuing a course of studies leading to a career which will positively impact the quality of women's lives.
5. Committed to working in Canada for at least two years after graduation.
6. Intending to use the award for academic studies in the academic year following receipt of award.
7. Contributing to your community through volunteer service.
8. Needing financial assistance.

**Notes:** Your university must belong to Universities Canada. A list of these universities can be found on their website <https://www.univcan.ca/>

**Ineligible conditions:** BA level studies, a medical residency program, attending a college that is not affiliated with a Canadian university.

A candidate must meet all **EIGHT** requirements **to qualify** for a Soroptimist grant.

Applications will be assessed based on the following five criteria.

- a) Positive Impact on women and girls
- b) Scholarly ability
- c) Work and personal history
- d) A demonstration of community involvement of some type
- e) Some financial need

A candidate may apply more than once, but will not be eligible to receive a second grant. Soroptimist members are not eligible but family members may apply.

Applications may be in either English or French.

Completed applications and **ALL REQUIRED DOCUMENTS** must be submitted **TOGETHER IN ONE PDF FILE** and must be received **starting November 1<sup>st</sup>** and **no later than January 31<sup>st</sup>** to be considered. The Soroptimist Foundation of Canada does not grant extensions. The Soroptimist Foundation of Canada decision on completeness and eligibility, including time of receipt, is final.



### PERSONAL INFORMATION

This is a writable form. Type your name, then save and close the form. Open it again. If your name is not there you will need an updated version of the free Adobe Reader, downloaded from <https://acrobat.adobe.com/ca/en/acrobat/pdf-reader.html>

Name: .....

Permanent Residence Address: .....

City: ..... Province: ..... Postal Code: .....

Phone Number:..... Email Address: .....

Date of Birth: ..... Citizenship: .....

Please indicate your present address, if it is different from your address above:

Address: .....

City: ..... Province: ..... Postal Code: .....

Phone Number: .....

### CITIZENSHIP

Include a scan of **ONE** of the following, as proof of your Canadian citizenship or permanent resident status:

- Birth certificate
- Passport
- Canadian Citizenship Card
- Permanent Resident Card

### DEPENDANTS

Dependants: Explain their relationship to you, their ages and your responsibilities.

Name: _____	Name: _____
Relationship: _____	Relationship: _____
Age: _____	Age: _____
Your responsibility: _____	Your responsibility: _____
Name: _____	Name: _____
Relationship: _____	Relationship: _____
Age: _____	Age: _____
Your responsibility: _____	Your responsibility: _____

**(Post-Secondary)**

Dates (from – to) _____	Dates (from – to) _____
Institute Attended _____	Institute Attended _____
Degree/Certificate Granted _____	Degree/Certificate Granted _____
Dates (from – to) _____	Dates (from – to) _____
Institute Attended _____	Institute Attended _____
Degree/Certificate Granted _____	Degree/Certificate Granted _____
Dates (from – to) _____	Dates (from – to) _____
Institute Attended _____	Institute Attended _____
Degree/Certificate Granted _____	Degree/Certificate Granted _____

**UNIVERSITY**

University in which you are currently registered: .....

Program of studies:.....

Degree expected: ..... Date expected:.....

Be sure to include:

- Letter of acceptance from the Canadian university where studies are being started.
- “In process” marks from head of program if in first year of studies.

**TRANSCRIPTS - AWARD WINNERS**

**ONLY STUDENTS WHO ARE SELECTED AS AWARD WINNERS are required to provide official transcripts, in a sealed envelope, with the signature of the university official or the official university seal on the sealed flap of the envelope. You will be notified when transcripts are required.**

Award winners with out-of-country transcripts must either supply original transcripts in sealed envelopes from that country or have their current Canadian university that has accepted their registration supply them with a copy of their out-of-country transcripts in a sealed envelope from the Canadian university, with the signature of the university official or the university seal on the flap.

## EMPLOYMENT RECORD

Dates _____	Dates _____
Employer _____	Employer _____
Position Held _____	Position Held _____

Dates _____	Dates _____
Employer _____	Employer _____
Position Held _____	Position Held _____

Dates _____	Dates _____
Employer _____	Employer _____
Position Held _____	Position Held _____

## VOLUNTEER RECORD

Volunteer service will be considered by the judges.

Dates _____	Dates _____
Organization _____	Organization _____
Position Held _____	Position Held _____

Dates _____	Dates _____
Organization _____	Organization _____
Position Held _____	Position Held _____

## REFERENCES

**TWO reference letters are required**, from individuals who can comment knowledgeably on your academic career. Such letters may be scanned and submitted with your application or submitted directly to the Grants Manager, clearly indicating the name of the candidate. Winners' references will be verified.

Name of Reference \_\_\_\_\_  
 Email Address \_\_\_\_\_ Phone Number \_\_\_\_\_

Name of Reference \_\_\_\_\_  
 Email Address \_\_\_\_\_ Phone Number \_\_\_\_\_



**SOROPTIMIST  
FOUNDATION  
OF CANADA**

**FINANCIAL STATEMENT** for \_\_\_\_\_ (Name) **DATE:**\_\_\_\_\_ It is essential that this section reflect a TRUE picture of your financial need. Judges consider your total income and compare this to your expenses. Be as candid as possible.

<u>INCOME</u>	<u>SOURCE</u>	<u>AMOUNT</u>
<b>1. Employment</b>		
_____	_____	_____
_____	_____	_____
_____	_____	_____
<b>2. Scholarships, Grants, Bursaries</b>		
_____	_____	_____
_____	_____	_____
_____	_____	_____
<b>3. Other Income</b> (e.g., spousal support, government benefits, child support . . .supporting documentation is required.)		
_____	_____	_____
_____	_____	_____
_____	_____	_____
	<b><u>TOTAL INCOME</u></b>	_____
<b><u>EXPENSE</u></b>		
<b>1. Annual Tuition and Compulsory Fees</b>		
_____	_____	_____
_____	_____	_____
_____	_____	_____
<b>2. Living expenses (e.g. housing, food, loan payments, etc.)</b>		
_____	_____	_____
_____	_____	_____
_____	_____	_____
	<b><u>TOTAL EXPENSE</u></b>	_____
		<b><u>NET INCOME</u></b>
		_____

**COMMENTS:**

## PERSONAL STATEMENT

Please include a personal letter, double-spaced, to a maximum three pages which outlines:

1. Your personal history and its impact on your education and career choice.
2. Your current family, education and career responsibilities.
3. How your course of studies will lead to a career mainly to the service of women.
4. The group of women who will be the focus of your studies and career, and describe how you will be a benefit to these women.
5. How your experiences outside academia have prepared you for the field of endeavour that you have chosen.
6. Your plans to spend a minimum of two years in your career in Canada immediately after graduation.

**Please note that we do not reply to correspondence, email or otherwise, to check on your application or to check to see if you are a winner. All winners will be notified by May 31<sup>st</sup>.** This information will be posted on the Soroptimist Foundation of Canada website in due time.

## DECLARATION

The Soroptimist Foundation of Canada reserves the right to award the Grants for Women in accordance with its sole discretion. This information is for the exclusive use of the Soroptimist Foundation of Canada.

## **APPLICATION CHECKLIST**

**ALL REQUIRED DOCUMENTS must be submitted TOGETHER electronically in ONE PDF FILE** , between November 1<sup>st</sup> and January 31<sup>st</sup>.

If any required document is not received by the deadline, the application will not be considered. **WE WILL NOT ACCEPT MULTIPLE APPLICATIONS.**

The required documents are:

1. A fully completed application form.
2. Proof of Canadian citizenship or landed immigrant status.
3. Proof of university registration.
4. Two letters of reference.
5. Completed financial statement.
6. Your personal statement.

### **SEND APPLICATION AND ALL REQUIRED DOCUMENTS TO:**

If your Permanent Residence address is

**West** of the Ontario / Manitoba border to:

Grants Manager Western Canada  
[grantsforwomenwest@soroptimistfoundation.ca](mailto:grantsforwomenwest@soroptimistfoundation.ca)

**East** of the Ontario / Manitoba border to:

Grants Manager Eastern Canada  
[grantsforwomeneast@soroptimistfoundation.ca](mailto:grantsforwomeneast@soroptimistfoundation.ca)

**SUCCESSFUL CANDIDATES WILL BE NOTIFIED BY MAY 31<sup>ST</sup>. Unsuccessful candidates will not be notified. We will not respond to email inquiries.**

Each successful candidate will be required to:

- Give permission to her university to provide to the Grants Manager information regarding her registration in good standing at the university.
- Provide her Social Insurance Number (for tax purposes), a coloured digital photo of herself and a brief personal statement for publication on the SFC website and social media.
- **Complete and sign a Consent Form**, provided by the Grants Manager, to allow Soroptimist Foundation of Canada to publish her information as a winner.
- **Provide original transcripts** of all her post-secondary studies.