



SOROPTIMIST FOUNDATION OF CANADA

APPLICATION FORM – GRANTS FOR WOMEN STUDENTS

The Soroptimist Foundation of Canada annually offers several \$8,500 grants to female graduate students in Canada to assist them with university studies that will qualify them for careers that will improve the quality of women's lives. Examples include but are not limited to: providing medical services, providing legal counselling and assistance, counselling mature women entering or re-entering the labour market, counselling women in crisis, counselling and training women for non-traditional employment, and positions in women's centres.

To be eligible, an applicant must be:

1. A female, (or identify as female).
2. A Canadian citizen or permanent resident.
3. An accepted registrant in a full-time graduate studies program (Masters or PhD) or professional program at a similar level (medicine, law) in an accredited Canadian university, **at the time of the application deadline.**

Note: Your university must belong to Universities Canada. A list of these universities can be found on their website <https://www.univcan.ca/>.

Note ineligible conditions: BA level studies, a medical residency program, attending a college that is not affiliated with a Canadian university.

4. Pursuing a course of studies which will lead to a career to improve the quality of women's lives.
5. Committed to working in Canada for at least two years after graduation.
6. Intending to use the award for academic studies in the academic year following receipt of award.
7. Contributing to your community through volunteer service.
8. Needing financial assistance.

An applicant must meet all **EIGHT** requirements to qualify for a Soroptimist grant. An applicant may apply more than once, but will not be eligible to receive a second grant. Soroptimist members are not eligible but family members may apply.

An applicant may apply in either English or French.

Completed applications and **ALL REQUIRED DOCUMENTS** must be submitted **TOGETHER** and must be received **starting November 1st** and **no later than January 31st** to be considered. The Soroptimist Foundation of Canada does not grant extensions. The Soroptimist Foundation of Canada decision on completeness and eligibility, including time of receipt, is final. Only the successful applicants will be notified and transcripts must be submitted by successful applicants.



SOROPTIMIST FOUNDATION OF CANADA

PERSONAL INFORMATION

This is a writable form. Type your name, then save and close the form. Open it again. If your name is not there you will need an updated version of the free Adobe Reader, downloaded from <https://acrobat.adobe.com/ca/en/acrobat/pdf-reader.html>

Name:

Permanent Residence Address:

City: Province: Postal Code:

Phone Number: Email Address:

Date of Birth: Citizenship:

Please indicate your present address, if it is different from your address above:

Address:

City: Province: Postal Code:

Phone Number:

CITIZENSHIP

Include a scan of **one** of the following, as proof of your Canadian citizenship or permanent resident status:

- Birth certificate
- Passport
- Canadian Citizenship Card
- Permanent Resident Card

DEPENDANTS

Dependants: Explain their relationship to you, their ages and your responsibilities.

Name:	Name:
Relationship:	Relationship:
Age:	Age:
Your responsibility:	Your responsibility:
Name:	Name:
Relationship:	Relationship:
Age:	Age:
Your responsibility:	Your responsibility:



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ACADEMIC RECORD (Post-Secondary)

Dates (from – to)	Dates (from – to)
Institute Attended	Institute Attended
Degree/Certificate Granted	Degree/Certificate Granted
Dates (from – to)	Dates (from – to)
Institute Attended	Institute Attended
Degree/Certificate Granted	Degree/Certificate Granted
Dates (from – to)	Dates (from – to)
Institute Attended	Institute Attended
Degree/Certificate Granted	Degree/Certificate Granted

UNIVERSITY

University in which you are currently registered:

Program of studies:

Degree expected: Date expected:

Be sure to include:

- Letter of acceptance from the Canadian university where studies are being started.
- “In process” marks from head of program if in first year of studies.

TRANSCRIPTS

Students who are selected as award winners must provide official transcripts, either in a sealed envelope, with the signature of the university official or the official university seal on the sealed flap of the envelope, or, emailed directly from the university to the Grants Manager.

Students with out-of-country transcripts must either supply original transcripts in sealed envelopes from that country or have their current Canadian university that has accepted their registration supply them with a copy of their out-of-country transcripts in a sealed envelope from the Canadian university, with the signature of the university official or the university seal on the flap.



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EMPLOYMENT RECORD

Dates	Dates
Employer	Employer
Position Held	Position Held
Dates	Dates
Employer	Employer
Position Held	Position Held
Dates	Dates
Employer	Employer
Position Held	Position Held

VOLUNTEER RECORD

Volunteer service will be considered by the judges.

Dates	Dates
Organization	Organization
Position Held	Position Held
Dates	Dates
Organization	Organization
Position Held	Position Held

REFERENCES

Three personal reference letters are required, at least two from individuals who can comment knowledgeably on your academic career. Such letters should be scanned and submitted with your application. Winners' references will be verified.

Name of Reference	
Email Address	Phone Number
Name of Reference	
Email Address	Phone Number
Name of Reference	
Email Address	Phone Number



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FINANCIAL STATEMENT

It is essential that this section reflect a TRUE picture of your financial need. Judges consider your total income and compare this to your expenses. Please be as candid as possible.

FINANCIAL STATEMENT		
For the UPCOMING SCHOOL YEAR		
Income	Source	Amount
Employment		
Scholarships / Bursaries		
Loans		
Other (benefits, child support, alimony etc. – supporting documentation required.)		
TOTAL INCOME		
Expenses		
Education		
Tuition and Compulsory Fees		
Transportation (car / public)		
Other (please specify)		
TOTAL EDUCATION EXPENSES		
Living Expenses		
Housing		
Insurance (types and amount)		
Food		
Medical		
Clothing		
Other (please specify)		
TOTAL LIVING EXPENSES		
TOTAL EXPENSES		
NET INCOME (EXPENSES) TOTAL INCOME MINUS TOTAL EXPENSES EQUALS NET INCOME		



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CURRENT DEBT LOAD		
SPOUSE / PARTNER'S ANNUAL INCOME – select one of the buttons below if applicable		
Income up to \$24,000		
Income \$25,000 - \$40,000		
Income \$41,000 - \$60,000		
Income \$61,000 +		
YOUR NET WORTH – together with spouse / partner if applicable – select one of the buttons below		
Net worth under \$100,000		
Net worth \$100,000 - \$200,000		
Net worth \$200,000 +		
YOU MUST SELECT ONE OF THE ABOVE OPTIONS		

PERSONAL STATEMENT

Please include a personal letter, double-spaced, to a maximum three pages which outlines:

1. Your personal history and its impact on your education and career choice.
2. Your current family, education and career responsibilities.
3. How your course of studies will lead to a career mainly to the service of women.
4. The group of women who will be the focus of your studies and career, and describe how you will be a benefit to these women.
5. How your experiences outside academia have prepared you for the field of endeavour that you have chosen.
6. Your plans to spend a minimum of two years in your career in Canada immediately after graduation.

Please note that we do not reply to correspondence, email or otherwise, to check on your application or to check to see if you are a winner. All winners will be notified by May 31st. This information will be posted on the Soroptimist Foundation of Canada website in due time.

DECLARATION

The Soroptimist Foundation of Canada reserves the right to award the Grants for Women in accordance with its sole discretion. This information is for the exclusive use of the Soroptimist Foundation of Canada.



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APPLICATION CHECKLIST

In order for your application to be considered, it must be received by January 31st. All materials must be sent electronically in one submission.

The required documents are:

1. A fully completed application form.
2. Proof of Canadian citizenship or landed immigrant status.
3. Proof of university registration (if applicable)
4. Three letters of reference.
5. Completed financial statement.
6. Your personal statement.

ALL DOCUMENTS must be sent by the applicant in ONE EMAIL. Everything must be received between November 1st and January 31st. If any required document is not received by that date the application will not be considered. WE WILL NOT ACCEPT MULTIPLE APPLICATIONS.

SEND APPLICATION AND ALL REQUIRED DOCUMENTS TO:

If your Permanent Residence address is:

West of the Ontario / Manitoba border to:

Grants Manager Western Canada

grantsforwomenwest@soroptimistfoundation.ca

East of the Ontario / Manitoba border to:

Grants Manager Eastern Canada

grantsforwomeneast@soroptimistfoundation.ca

Successful candidates will be notified by May 31st. **UNSUCCESSFUL CANDIDATES WILL NOT BE NOTIFIED. WE WILL NOT RESPOND TO EMAIL INQUIRIES.**

Each successful candidate will be required to:

- Give permission to her university to provide to the Grants Manager information regarding her registration in good standing at the university.
- Provide her Social Insurance Number (for tax purposes), a coloured digital photo of herself and a brief personal statement for publication on the SFC website and social media.
- **Complete and sign a Consent Form**, provided by the Grants Manager, to allow Soroptimist Foundation of Canada to publish her information as a winner.
- **Provide original transcripts** of all her post-secondary studies.